

CURRICULUM VITAE

DENISE BERNARD (Formerly Devine)

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CAREER HISTORY

DIRECTOR

*Momentum Expedite Consultancy Ltd –377 The Florence Institute Liverpool L8 4RB
April 2012 - current*

Consultancy Services on Offer include:

- Capital Project Development including Heritage Restoration, New Build, Expansion
- Facility Mgt
- Marketing P&P
- Research, Feasibility and Options Appraisal
- Fundraising
- Business & Strategic Planning and associated documents to support such
- Project Mentoring
- Resource allocation, financial planning and modelling – income mix – grants, self generation, commissions, sales, sponsorship and more
- Representation for projects, liaising with relevant professional etc
- NB: Sub consultants and partner agencies working with MEC Ltd include: L&R Consulting (HLF Advisors), Purcell Miller Tritton (Historic Bldg Architects & HLF Advisors), PLB (Heritage Design Consultants), Buro Four (Project Managers), Tweeds (QS's and CDM), NeoNow (European Fund Consultant Specialists) and others

MANAGING DIRECTORY & CO.SEC

*Dingle Multi Agency Centre Ltd (Toxteth Town Hall) 15 High Park Street, Liverpool L8 8DX
Voluntary 1995 -1998*

Paid Employment Feb 1998 – Apr 2012 . NB: I am to remain on for 12 months in a voluntary capacity as Co.Sec to assist with the transition

Work duties:

- Operational Facility Mgt & Development
- Strategic Development
- Heritage Interpretation of The Centre – Grade 2
- Fundraising incl writing submission for HLF funds for restoration
- Financial Mgt, procurement and resource allocation
- Marketing, Publicity, Promotion and Audience Development
- Delivery of Community Consultancy Service incl running workshops to other VS orgs on Capital Project development & Facility Mgt
- Project Mgt of the HLF funded restoration works in 2004/5 of Toxteth Town Hall whilst remaining operational to the public
- **CO.SEC**

Liverpool Community Centre Network – wholly owned subsidiary company of DMAC Ltd
Feb 2011 – current - Voluntary

Work Duties:

- Plan and organise meetings of the network members at rotating venues across Liverpool. Provide support, source information and share such between members, offer solutions and more – self help ethos supporting fellow VS orgs whom manage community buildings across Liverpool

CHAIR/TRUSTEE - Voluntary

The Florence Institute Trust Ltd – The Florence Institute 377 Mill Street, Liverpool L8 4RB Founder Director/Trustee

Jan 2005 to current

Work duties:

- Usual Chair/Director responsibilities
- Undertake research and consultation with beneficiaries and stakeholders, mapping exercise (of other facilities, locally and regionally), price completion exercises including sourcing independent market rates assessment via Chartered surveyors for office space, hire charges etc,
- Devising both Strategic and Business Plans including all financial models and cash flows – mitigations strategy, sensitivity analysis and more to ensure sustainability of The Florrie
- Writing the funding bids and associated docs for the capital scheme and additional revenue apps - £6.4 million capital restoration of The Florrie. Incl HLF Stage 1 and 2 applications
- Directly inputting into the services etc of the Florrie e.g. Stage E tender doc for capital works e.g. security measures, access control, IT, audio/visual requirements etc
- Audience Development, Marketing, Public consultation
Liaising with all construction industry professional namely, Historic Building Architects, Project managers, Quantity Surveyors, CDM Co-ordinators, Lawyers, VAT Specialists, M&E engineers. Attending client meetings and site meetings - problem solving along the way-
- Writing interpretation strategy for the Florrie and in particular for the Heritage Resource centre within The Florrie and designing Yr 1 operational programmes for the HRC, Gym, and other in-house activities
- Set up trading subsidiary company and more!!!

KEY COMPETENCIES AND SKILLS

PROFESSIONAL & PERSONAL SKILLS

- Proven track record in securing local, regional, national and European funds for capital and revenue items/projects
- Proven track record in acquiring, developing and managing community resources, buildings, facilities and services in Liverpool
- Attained both academic qualifications as well as having 16 years of direct experience in these fields
- In 2004 the charity I set up that now runs Toxteth Town Hall and with whom my current employment is with, was announced as the national winner for community regeneration in 2004 by the British Urban regeneration Association (BURA)
- I am a person that believes where there is a will there is a way. Tenacity is essential when dealing with community capital projects.
- I am a committed, reliable person. I face problems head on and look to resolve and move forward.
- I am enthusiastic in my approach, friendly and professional. Whilst a realist I also am an optimist.

ACADEMIC OUALIFICATIONS

Secondary School: Wirral County Grammar School For Girls – 1983 – 1988

GCSE'S

English Lang	C
English Lit	C
Maths	C
Art	C
History	D
Home Economics	D
Biology	D

FURTHER/ADULT EDUCATION

CMI Management Mentoring Level 5 - 2011 - Via SEN

NVQ Level 5 Strategic Mgt 2003/4 – Via Blue Orchid

HNC Business 2001-2003 – Wirral Met

NVQ 3 – Childcare & Education 1995-7 – Southern Training Liverpool 8

Other Training:

Fist Aid, Health & Safety, Fire Marshall, Conflict Mgt in the Workplace, 1st Dan Shotokan Karate

REFERENCES

Name: Jamie Coath – PMT
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